



University of Fort Hare
Together in Excellence

FORT HARE FOUNDATION

East London Campus:

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FORT HARE FOUNDATION (FHF)
Herein referred to as (FHF)
REQUEST POTENTIAL BIDDERS FOR QUOTATIONS (RFQ) FOR THE
SUPPLY OF LAPTOPS (Ie7 Processor 16 Gb RAM)
Tender No.: FHF-24001

Prospective Suppliers who are interested in participating in the aforementioned tender are invited to submit a quotation in full compliance to the requirement of this tender document. Completed documents with all attachments must be signed and submitted on the Fort Hare Foundation Website.

The closing time and date for receipt for online tender **FHF-24001** is at 11h00 on Friday, 28 February 2025.

Tender number	FHF-24001
Date issued	27/01/2025 (27 January 2025)
Tender closing date	28/02/2025 (28 February 2025) 11h00 AM Tender Submission will be Electronic on FHF website including R250 proof of payment, failing which the submission will not be considered.
Compulsory Information Session	NONE

Company Name		
Address		
Contact person	Mr/Mrs/Ms/Dr/Prof.	
Contact numbers	(w)	(cell)
Email address		

Trustees:

Mr M. Tunyiswa (Chairperson), Ms M.F. Mthwecu (Deputy Chairperson), Adv. A. Mini, Prof S. Buhlungu, Mr T. Mpulu, Mr N. Mthembu, Mr C. Matumba, Dr E.X. Kula, Ms P.C. Motsielwa, Ms R. Mosia and Ms N. Kana

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1. BACKGROUND

The Fort Hare Foundation (FHF) is a non-profit organization whose beneficiary is the University of Fort Hare. It operates independently under the leadership of a board of trustees. The FHF's primary mandate is to mobilize resources so the University of Fort Hare can realize its vision, this includes having adequate learner equipment such as laptops.

2. PURPOSE

The purpose of this document is to invite suitably qualified suppliers to submit formal quotations for the supply of laptops to Fort Hare Foundation, ensuring compliance with the requirements outlined in this tender

3. SCOPE

The successful supplier will be responsible for supplying laptops, adhering to the following specification:

- Ie7 Processor 16 Gb RAM

4. EVALUATION CRITERIA

The evaluation criteria as set out hereunder will assist FHF to ensure conformity to all tender requirements.

The set evaluation criteria shall be used as a guideline, but not limited to the process set out below.

AIM OF EVALUATION

To ensure that all submissions are afforded the opportunity to compete equally and enable FHF a chance to evaluate the tender received in fair and unbiased manner, as per described process of evaluating.

OBJECTIVE

The objectives of this RFQ are as follows:

- To obtain competitive quotations from reputable suppliers.
- To ensure the laptops meet the required technical specifications.
- To establish a clear framework for evaluating the proposals received.

MANDATORY INFORMATION REQUIREMENT

The Mandatory Information Requirement validates the tenderers' compliance to the legal requirements to conduct business in SA, as well as to specific industry requirement for the supply of services where applicable.

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Please see table below for the list of mandatory requirements and tick yes if documentation is submitted and no if not submitted.

Appendix Number	Description of Appendix	Requirement	Circle yes if submitted	
Appendix A	RFP Document	A duly authorised representative must initial each page and the declaration signed in full.	Yes	No
Appendix B	Completed technical specifications and pricing	A signed copy of the print out of each page of the electronic document	Yes	No
Appendix C	Proof of Bank Account	Signed letter from bank	Yes	No
Appendix D	Company registration documents	Company registration documents	Yes	No
Appendix E	Tax Pin	An original valid Tax Pin	Yes	No
Appendix F	BBBEE certification	A valid B-BBEE certificate from a SANAS accredited agency/Affidavit	Yes	No
Appendix G	Declaration of Interest	Please sign point 9 of this tender document	Yes	No
Appendix H	Board Resolution	Attach copy of board resolution. Unless sole proprietor	Yes	No
Appendix I	Registration Licences/ Registered bodies	Attach proof of professional registration certificate/s with relevant bodies for all key personnel	Yes	No
Appendix J	Registration on National Treasury (CSD)	Provide a copy of the full report of registration on National Treasury Central Supplier Database.	Yes	No

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○ **PRICE AND BBBEE**

The 80 points will be allocated for price whilst, 20 points will be allocated for BBBEE both totaling 100 points.

The formula below will be used in calculating points scored for the Preference points system

▪ **STEP 1: CALCULATION OF POINTS FOR PRICE**

The first step under price and BBBEE is to calculate the price points.

$$P_s = 80 \left\{ \left\{ \frac{1 - P_t - P_{min}}{P_{min}} \right\} \right\}$$

Where

P_s = Points scored for comparative price of tender under consideration.

P_t = Comparative price of tender under consideration.

P_{min} = Comparative price of lowest acceptable tender.

▪ **STEP 2: BBBEE LEVEL OF CONTRIBUTION**

The second step under price and BBBEE is to calculate BBBEE points for tenderers as per below BBBEE status level of contribution.

The level 1 contributor will obtain 20 points and the last level contributor will obtain the lowest points as per table below.

BBBEE Status level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non – complaint contributor	0

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FINAL SCORE

The points scored for price (step 1) will be added together with the points scored for BBEE (step 2) to obtain the tenders total points.

FHF may request additional information, clarification or verification in respect of any information contained in or omitted from a Tenderer's submission. This information will be requested in writing;

FHF will evaluate the Tenders with reference to FHF set and approved evaluation criteria as indicated in the tender document.

TOTAL COST

Total Costs refers to the sum of all expenses directly and indirectly associated with purchasing, delivering, and using the laptops. This includes:

- **Invoice Price:** The price quoted for the laptops themselves.
- **Logistics Costs:** Shipping, handling, and delivery costs to the specified location.
- **Service and Support Costs:** Any costs for installation, setup, or ongoing technical support.
- **Maintenance Costs:** Any costs associated with repairs, upgrades, or maintenance during the warranty period or after.
- **Distribution and Transaction Costs:** Any administrative costs related to processing and fulfilling the order.
- **Inventory Costs:** Costs related to storing or managing the laptops before they are used.
- **Insurance Costs:** Coverage for the laptops during transit or for future use.
- **Associated Taxes and Duties:** Any VAT, customs duties, or other taxes that are part of the total price.

In essence, **Total Costs** represent the full financial impact of acquiring and using the laptops, ensuring that there are no hidden or unexpected expenses during the procurement or usage phase. The goal of evaluating **Total Costs** is to ensure transparency and make sure that the lowest price does not lead to higher indirect costs down the line.

SUPPLIER CAPABILITY

FHF will assess Supplier capability based on information provided by Suppliers in response to this RFQ.

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5. GUIDELINES FOR SUBMISSION OF QUOTATION (“RFQ”)

RFQ TERMS

FHF is inviting your company to submit a quotation for the supply of laptops.

i. ACCEPTANCE OF QUOTATION AT FHF’S DISCRETION

FHF reserves the right, exercisable at its sole discretion, to review, evaluate and dispose of any offer as it sees fit. Nothing stated in this RFQ (whether express or implied) binds or obligates FHF, or any other member of FHF to accept the lowest of any price contained in a quotation or to accept any offer.

ii. COSTS

FHF is not responsible for any costs (whether direct or indirect) incurred by a Supplier in preparing and/or submitting a response to the RFQ or otherwise responding to this RFQ or in any subsequent discussions or negotiations. All parties and participants must bear their own costs.

iii. SUBMISSION VALIDITY

Each response to the RFQ submitted by a Supplier must remain valid for a period of 90 days from the required date of submission.

iv. SUPPLIER’S ACCEPTANCE OF TERMS & CONDITIONS

Each Supplier submitting a response to the RFQ agrees to do so on the terms and conditions set out in this RFQ. Suppliers who submit responses to this RFQ will be considered to have accepted, and willfully comply with, all of those terms and conditions.

A person fully authorized to commit the Supplier to the terms and conditions must sign the tender document. The Fort Hare Foundation is entitled to assume that there is full authority in the signatory of the person.

6. FORT HARE FOUNDATION CONTACT PERSON

All contact and questions with regard to this RFQ must be made through the FHF contact person.

For the purpose of the RFQ, the FHF (Fort Hare Foundation) contact person is:

Contact Person	
Name & Surname	Charlene Ngxoki
E-mail address	cngxoki@ufh.ac.za

QUESTIONS AND CLARIFICATIONS

All questions regarding this RFQ must be directed to Ms Charlene Ngxoki (cngxoki@ufh.ac.za) by email. Questions must not be submitted by telephone. Answers to all questions will be e-mailed to all Suppliers who have responded to the RFQ.

All questions must include:

- a) The Supplier’s name and address;
- b) A reference to the specific section and page number of the RFQ; and

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c) The contact name, telephone number and e-mail address

RFQ Schedule of Dates

Date	Action
27/01/2025	RFQ released to potential Suppliers
28/02/2025	Submission of RFQs by 11h00 AM
Soonest	Proposed Implementation Date

RFQ FORMAT

All Supplier responses must follow the prescribed format. Refer to “Submission Instructions” below. Failure to do so may result in disqualification from this RFQ process.

SUBMISSION INSTRUCTIONS

All Suppliers must submit their responses in the following format:

Appendix Number	Description of Appendix	Requirement	Circle yes if submitted	
			Yes	No
Appendix A	Tender Document	A duly authorised representative must initial each page and the declaration signed in full.	Yes	No
Appendix B	Completed technical specifications and pricing	A signed copy of the electronic document	Yes	No
Appendix C	Proof of Bank Account	Letter from bank	Yes	No
Appendix D	Company registration documents	Company registration documents	Yes	No
Appendix E	Tax Pin	An original valid Tax Pin	Yes	No
Appendix F	BBBEE certification	A valid B-BBEE certificate from a SANAS accredited agency/Affidavit	Yes	No
Appendix G	Declaration of Interest	Please sign point 9 of this tender document	Yes	No
Appendix H	Board Resolution	Attach copy of board resolution. Unless sole proprietor	Yes	No

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Appendix I	Registration Licences/ Registered bodies	Attach proof of professional registration certificate/s with relevant bodies for all key personnel	Yes	No
Appendix J	Registration on National Treasury (CSD)	Provide a copy of the full report of registration on National Treasury Central Supplier Database.	Yes	No

The response deadline is **28/02/2025 at 11h00 hrs**. Only responses to this RFQ received by due date and time will be considered. No exceptions will be considered.

ACKNOWLEDGMENTS AND DISCLAIMERS

i. NON-BINDING

This RFQ and any Proposals are not legally binding on FHF.

None of FHF, nor any person purporting to act on behalf of FHF makes any representations or provide any undertakings to Suppliers other than to invite Suppliers to submit responses to the RFQ. FHF reserves the right to alter that framework at its discretion at any point prior to or during the RFQ process.

ii. ACCURACY OF INFORMATION

FHF has endeavored to provide correct information in this RFQ. However, the onus is on Suppliers to satisfy themselves as to the accuracy, completeness and sufficiency of any information provided to them by FHF, or any person purporting to act on behalf of FHF.

iii. FHF'S USE OF INFORMATION

In responding to the RFQ, a Supplier will be deemed to have granted FHF a non-exclusive right to use any information in the quotation as FHF sees fit, without limitation.

Each Supplier which submits a response to the RFQ agrees to indemnify FHF against third party claims arising out of any use of any proprietary information submitted with, or included in the RFQ by FHF, and it's or their respective directors, employees or advisers.

iv. INFORMATION PROVIDED BY FHF

Copyright in this RFQ is reserved exclusively to FHF.

Any information, which FHF provides in this RFQ, or otherwise ("Information") is provided in confidence and for use solely by the Supplier in the preparation of its quotation. The Supplier must not disclose it to any third party without FHF's prior approval in writing.

SUPPLIER'S ACKNOWLEDGMENTS

In submitting a quote, the Supplier acknowledges and agrees that:

- a) The Information has been independently verified and FHF, all other Associates of FHF and its and their respective directors, employees and advisers, are not under any liability, whether arising from negligence or otherwise, for any representation contained in it or any omission from it or for any error, inaccuracy, incompleteness or other defect in the information it contains.

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- b) The Supplier relies solely on its own investigations and inquiries in respect of FHF's requirements for the services and the accuracy of the information.
- c) Without limitation to the above, none of FHF, nor any person purporting to act on behalf of FHF, will be liable in any way for any losses or liabilities incurred by a Supplier or any other person (including, without limitation, damages, costs, loss of profits or consequential or indirect losses) arising from any cause whatsoever including, without limitation, any error, inaccuracy, incompleteness or other defect in the information.
- d) The Service provider shall indemnify the Fort Hare Foundation against all claims, losses, damages, expenses, action suits and other proceedings, resulting from infringement of any patent, trademarks, copyrights or such other statutory infringements in respect of all hardware and software supplied
- e) The Service provider shall bear the risk of loss or damage to the services to be supplied under this agreement
- f) The acceptance of any bid is at the sole discretion of the Fort Hare Foundation, and the Fort Hare Foundation will not necessarily accept the lowest and or any bid and is not obliged to give any reason for its decision. Information regarding the bid evaluations may not be published or discussed with any of the bidders.
- g) The Fort Hare Foundation's decision will be final.
- h) The Supplier also acknowledges that FHF, without liability or recourse, may at any time without notice:
 - 1) Terminate the RFQ process in respect of any or all of FHF's requirements;
 - 2) Reject any QUOTE submitted by the Supplier; and/or
 - 3) Depart from or modify the proposed framework and/or any other procedures in relation to the RFQ process.
- i) If the Supplier decides not to submit a quotation, or at any time discontinues for any reason (including as a result of any action of FHF) its participation in this RFQ process the Supplier must promptly destroy this RFQ and any copies which it has made together with any other documents or other material relating to the service procurement that contains, embodies or might reveal Information.

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7. PROPOSED PRICING

a. PRICING TABLE – INSTRUCTIONS – PRICE AS PER DESIRED LAYOUT

The responses must remain in the format outlined in the instructions of Appendix B, which contain the technical and pricing information.

Please note that all the prices reflected in Appendix B shall be:

- a) Inclusive of Value Added Tax and
- b) Inclusive of all associated costs and taxes, including insurance, charges for packaging, shipping, carriage, delivery to the premises, handling fees, toll fees, permits, all duties, licenses and other related charges payable in respect of this supply.

b. PRICING TABLE, SPECIFICATION AND ESTIMATED VOLUME/ QUANTITY

FHF has included specification and estimated volumes/quantity (Appendix B where applicable) as a guideline to assist suppliers in pricing. The quantity specified is an estimate and should not be interpreted as a guarantee in any way.

8. PRICING

Tenderers are required to submit a price proposal as stipulated in the Appendix B.

a. PAYMENT TERMS

Payment terms are within 30 days from date of invoice.

b. CONTRACT LENGTH

This is a once of delivery.

9. REQUIRED QUOTATION LAYOUT

In order to facilitate a structured evaluation of the submissions resulting from this RFQ, FHF requires each supplier to conform to a specific layout. Deviation from this required document structure may result in disqualification.

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10. DECLARATION OF INTEREST

I, the undersigned

From (Name of Supplier)

- a) Declare that I have studied the contents of this document and, that the organisation I represent agrees to the terms and condition of this RFQ without any exceptions and, is prepared to carry out the services according to the specifications and to the satisfaction of FHF.
- b) Has the authorisation to sign tender documents on behalf of my company. Attached a Director’s resolution or proxy, authorising to sign this document on behalf of the company.
- c) Declare that the company has the financial ability to meet its obligations in respect of this RFQ and that it is in a sound position to meet its overall financial commitments.
- d) State that the information submitted is true and correct.
- e) Certify that as far as I/we know no member of our company have any direct or indirect vested interest in FHF.

Signed at _____ on this _____ day of _____ 20_____

Signature and Capacity

Initials and Surname

.....

.....

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GENERAL TERMS AND CONDITIONS OF THE TENDER

ESCALATION MECHANISM

10.1 Escalation of prices, FHF is expecting no escalation for this supply

10.2 FHF reserves the right to terminate the contract in part or in whole.

PRICE OFFER AND ADJUSTMENTS

11.1 Prices quoted must be valid up to the conclusion and final award of the tender and thereafter remain fixed up to the date that the supply of the laptops is concluded.

11.2 Is the contract price firm for the duration of the contract period?

YES

NO

Please indicate the applicable block with ✓

- a) References to Indices: _____
- b) FHF reserves the right to audit evidence forwarded as motivation for price adjustments.

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12. TENDER FORM, IMPORTANT CONDITIONS & MISCELLANEOUS REQUIREMENT

12.1 I/We hereby tender to supply all or any of the supplies and/or to render all or any of the services described in the attached documents to FHF on the items and conditions and in accordance with the specifications stipulated in the tender documents (and which shall be taken as part of, and incorporated into, this tender) at the prices and on the terms regarding time for delivery and/or execution inserted therein.

12.2 I/We agree that:

- a) The offer herein shall remain binding upon me/us and open for acceptance by FHF during the validity period indicated and calculated from the closing time of the tender;
- b) If I/we withdraw my/our tender within the period for which I/we have agreed that the tender should remain open for acceptance, or fail to fulfil the contract when called upon to do so, FHF may without prejudice to its other rights, agree to the withdrawal of my/our tender or cancel the contract that may have been entered into between me/us and FHF and I/we will then pay to FHF any additional expense incurred by FHF having either to accept any less favorable tender or fresh tenders have to be invited, the additional expenditure incurred by the invitation of fresh tender and by the subsequent acceptance of any less favorable tender, FHF shall also have the right to recover such additional expenditure by set-off against moneys which may be due or become due to me/us under this or any other tender or contract or against any guarantee or deposit that have been furnished by me/us or on my/our behalf for the due fulfilment of this or any other tender or contract and pending the ascertainment of the amount of such additional expenditure to retain such moneys, guarantee or deposit as security for any loss FHF may sustain by reason of my/our default;
- c) If my/our tender is accepted the acceptance may be communicated to me/us by letter emailed to the stated email address.
- d) The law of the Republic of South Africa shall govern the contract created by the acceptance of my/our tender and that I/we choose domicilium citandi et executandi in the Republic (full address).
- e) I/We furthermore confirm that I/we have satisfied myself/ourselves as to the correctness and validity of my/our tender, that the price(s) and rate(s) quoted cover all the work/items(s) in these documents; and that the price(s) and rate(s) cover all my/our obligations under a resulting contract. I/we accept that any mistakes regarding price(s) and calculations will be at my/our risk.
- f) I/we hereby accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me/us under this agreement as the Principles (s) liable for the due fulfilment of this contract.
- g) I/We agree that any action from this contract in all respects be instituted against me/us and I/we hereby undertake to satisfy fully any sentence or judgment which may be pronounced against me/us as a result of such action.
- h) I/We declare that I/we have participation /no participation in the submission of any other offer for the supplies/service described in the attached documents. If in the affirmative, state name(s) or tender(s) involved.

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.....
.....
.....

Are you duly authorized to sign Appendix H: Acknowledgement of the tender?

***YES / NO**

Has the Declaration of Interest been duly completed and signed?

***YES / NO**

*Delete whichever is not applicable

<p>SIGNATURE (S) OF TENDER OR ASSIGNEE(S)</p> <p>DATE:.....</p>

Please complete the following in block letters

Capacity and particulars of the authority under which this tender is signed

.....

Name of Service Provider

Postal Address

Telephone number(s) (Toll free if applicable)

Facsimile number(s)

Email Address(s)

Tender Number

Name of contact person

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13. ACKNOWLEDGEMENT OF TENDER

13.1 I/We _____ having examined the Request for Quotation Document and all other information available prior to the closing date, hereby offer to execute, complete and supply the whole of the said required laptops in conformity with the FHF required documents.

13.2 Name of Service Provider: _____

Address: _____

Telephone Number: _____

Fax Number: _____

Email Address: _____

Company Stamp: _____

Signature

Date

Trustees:

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GENERAL CONDITIONS OF CONTRACT

PLEASE INITIAL EACH PAGE OF THE GENERAL CONDITIONS OF CONTRACT

Bidders shall provide full and accurate answers to all (including mandatory) questions posed in this document, and, are required to explicitly state "Comply/Accept" or "Do not comply/Do not accept" (with a \checkmark or an X) regarding compliance with the requirements. Where necessary, the bidders shall substantiate their response to a specific question.

1.

This bid is subject to the General Conditions of Contract stipulated below.	Accept	Do not accept

2.

The laws of the Republic of South Africa shall govern this RFQ and the bidders hereby accept that the courts of the Republic of South Africa shall have the jurisdiction.	Accept	Do not accept

3.

FHF shall not be liable for any costs incurred by the bidder in the preparation of response to this RFQ. The preparation of response shall be made without obligation to acquire any of the items included in any bidder's submitted quotation or to select any quotation, or to discuss the reasons why such vendor's or any other quotation was accepted or rejected.	Accept	Do not accept

4.

FHF may request written clarification or further information regarding any aspect of this RFQ. The bidders must supply the requested information in writing within twenty-four (24) hours after the request has been made, otherwise the response to RFQ may be disqualified.	Accept	Do not accept

5.

In the case of Consortium, Joint Venture or subcontractors, bidders are required to provide copies of signed agreements stipulating the work split and Rand value.	Accept	Do not accept

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6

In the case of Consortium, Joint Venture or subcontractors, all bidders are required to provide mandatory documents as stipulated in schedule 1 of the Response format.	Accept	Do not accept

7

FHF reserves the right to; cancel or reject any response to RFQ and not to award to the lowest bidder or award parts to different bidders, or not to award at all.	Accept	Do not accept

8

By submitting in response to this RFQ, the bidders accept the evaluation criteria as it stands.	Accept	Do not accept

9

Where applicable, FHF reserves the right to run benchmarks on the required goods during the evaluation and after the evaluation.	Accept	Do not accept

10

FHF reserves the right to conduct a pre-award survey during the source selection process to evaluate contractors' capabilities to meet the requirements specified in the RFQ and supporting documents.	Accept	Do not accept

11

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Only the solution commercially available at the RFQ closing date shall be considered. No Bids for future solutions shall be accepted.	Accept	Do not accept

12

<p>The bidder should not qualify the submission with own conditions.</p> <p>Caution: If the bidder does not specifically withdraw its own conditions when called upon to do so, the RFQ response shall be declared invalid.</p>	Accept	Do not accept

13

Should the bidder withdraw the submission before the validity period expires, FHF reserves the right to recover any additional expense incurred by FHF having to accept any less favourable quotation or the additional expenditure incurred by FHF in the preparation of a new RFQ and by the subsequent acceptance of any less favourable quotation.	Accept	Do not accept

14

<p>Should the parties at any time before and/or after the award of the tender and prior to, and-or after conclusion of the contract fail to agree on any significant product price or service price adjustments, change in technical specification, change in services, etc. FHF shall be entitled within 14 (fourteen) days of such failure to agree, to recall the letter of award and cancel the agreement by giving the bidder not less than 90 (ninety) days written notice of such cancellation, in which event all fees on which the parties failed to agree increases or decreases shall, for the duration of such notice period, remain fixed on those fee/price applicable prior to the negotiations.</p> <p>Such cancellation shall mean that FHF reserves the right to award the same RFQ to next best bidders as it deems fit.</p>	Accept	Do not accept

15

Trustees:

Mr M. Tunyiswa (Chairperson), Ms M.F. Mthwecu (Deputy Chairperson), Adv. A. Mini, Prof S. Buhlungu, Mr T. Mpulu, Mr N. Mthembu, Mr C. Matumba, Dr E.X. Kula, Ms P.C. Motsielwa, Ms R. Mosia and Ms N. Kana

In the case of a consortium or JV, each of the authorised enterprise's members and/or partners of the different enterprises must co-sign this document.	Accept	Do not accept

16

Any amendment or change of any nature made to this tender shall only be of force and effect if it is in writing, signed by FHF signatory and added to this document as an addendum.	Accept	Do not accept

17

All services supplied in accordance with this bid must be certified to all legal requirements as per the South African law.	Accept	Do not accept

18

Bids shall be evaluated on the basis of conformance to the required specifications as outlined. Points shall be allocated to each bidder, on the basis that the maximum number of points that may be scored for price is 80 , and the maximum number of preference points that may be claimed for BBEE (according to the PPPFA) is 20 .	Accept	Do not accept

19

If the successful bidder disregards contractual specifications, this action may result in the termination of the contract.	Accept	Do not accept

20

Should the evaluation of this bid not be completed within the validity period of the bid, FHF has discretion to extend the validity period.	Accept	Do not accept

21

	Accept	Do not accept
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Trustees:

Mr M. Tunyiswa (Chairperson), Ms M.F. Mthwecu (Deputy Chairperson), Adv. A. Mini, Prof S. Buhlungu, Mr T. Mpulu, Mr N. Mthembu, Mr C. Matumba, Dr E.X. Kula, Ms P.C. Motsielwa, Ms R. Mosia and Ms N. Kana

Upon receipt of the request to extend the validity period of the bid, the bidder must respond within the required time frames and in writing on whether or not he agrees to hold his original bid response valid under the same terms and conditions for a further period.		
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22

Should the bidder change any wording or phrase in this document, the bid shall be evaluated as though no change has been affected and the original wording or phrasing shall be used.	Accept	Do not accept
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Trustees:

Mr M. Tunyiswa (Chairperson), Ms M.F. Mthwecu (Deputy Chairperson), Adv. A. Mini, Prof S. Buhlungu, Mr T. Mpulu, Mr N. Mthembu, Mr C. Matumba, Dr E.X. Kula, Ms P.C. Motsielwa, Ms R. Mosia and Ms N. Kana

Appendix B: Completed Technical Specifications and Pricing

Tender for Supply of Laptops

Tender Reference Number: FHF-24001
Tender Title: Supply of Laptops
Company Name: Fort Hare Foundation
Contact Information:

Email: cngxoki@ufh.ac.za

1 Technical Specifications

Item	Required Specifications	Supplier Specifications
Processor	Intel Core i7	
RAM	16 GB	
Storage	512 GB	
Operating System	Windows 10 or later	
Screen Size	15.6 inches	
Graphics	Integrated	
Warranty	Minimum 3 years	

2. Pricing Information

Item Description	Quantity	Unit Price (R)	Total Price (R)
Subtotal	100		
Vat (if applicable)			
Grand Total			

3. Signatures

Each page of the electronic tender document must be signed as proof of acceptance and accuracy. Please sign below and on each subsequent page.

Acknowledgment of Appendix B Contents

I, the undersigned, confirm that the technical specifications and pricing details provided are accurate and align with the tender requirements.

Signature: _____
Name:

Trustees:

Mr M. Tunyiswa (Chairperson), Ms M.F. Mthwecu (Deputy Chairperson), Adv. A. Mini, Prof S. Buhlungu, Mr T. Mpulu, Mr N. Mthembu, Mr C. Matumba, Dr E.X. Kula, Ms P.C. Motsielwa, Ms R. Mosia and Ms N. Kana

Title:
Date:

Company Stamp:

Trustees:

Mr M. Tunyiswa (Chairperson), Ms M.F. Mthwecu (Deputy Chairperson), Adv. A. Mini, Prof S. Buhlungu, Mr T. Mpulu, Mr N. Mthembu, Mr C. Matumba, Dr E.X. Kula, Ms P.C. Motsielwa, Ms R. Mosia and Ms N. Kana